

HARTHILL WITH WOODHALL PARISH COUNCIL

Venue: Virtual Meeting

Date: Tuesday 13 April 2021

Time: 7.00 p.m.

A G E N D A

1. Agenda (Pages 2 - 4)



Harthill with Woodall Parish Council

The Village Hall
Winney Hill
Harthill
Sheffield
S26 7YL
Tel. 01709 528823



NOTICE OF A MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD REMOTELY, VIA A REMOTE MEETING PLATFORM, ON TUESDAY 13th APRIL 2021 AT 7.00PM

Apologies for Absence should be notified to the Clerk prior to the meeting.

Access -

The remote meeting platform can be accessed by using the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/81905376214?pwd=YnQ2eTFWU2p2SnB3Qnh2ekh4eWdmdz09>

Meeting ID: 819 0537 6214

Password: 218884

By Landline -

By ringing any of these UK numbers and keying in your meeting ID and Password when asked:

• 0203 481 5240 • 0131 460 1196 • 0203 051 2874 • 0203 481 5237

Please note you that depending on your call plan you may be charged for these numbers.

Find your local number: <https://us02web.zoom.us/u/kdUrPoXGWf>

Meeting ID: 819 0537 6214

Password: 218884

The meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1, and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

1. To receive and approve reasons for absence.
2. To receive declarations of interest in respect of business on the agenda.
3. To authorise the chairman to sign the minutes of the meeting held on 9th March 2021, as a true and correct record.
4. To identify any agenda items which may be considered following the exclusion of press and public, due to the confidential nature of the business to be discussed.
5. To note any matters arising (For information only)

Comments or questions from members of the public (15 minutes will be allowed)

6. To receive an update in respect of planning matters and consider any further action on ongoing applications. In particular, to discuss -

RB2021/0539 - Application to vary condition 02 (changes to house type - plot 2) imposed by RB2016/0914, land rear of 16 Union Street Harthill.

<http://rotherham.planportal.co.uk/?id=RB2021/0539>

RB2020/1965 - Erection of 1 No. bungalow with rooms in roof space, double detached garage with associated access and amenity space, land rear of Banksia Woodall Lane Harthill.

<http://rotherham.planportal.co.uk/?id=RB2020/1965>

RB2021/0186 - Demolition of existing buildings & erection of 1 No. dormer bungalow at land off Hillcrest Rise, Harthill. Granted Conditionally 18/03/2021.

RB2021/0230 - Application to vary condition 02 (alterations to layout & location of detached garage) imposed by RB2018/0380 at 29 Serlby Lane Harthill. Granted Conditionally 22/03/2021.

RB2021/0126 - Demolition of attached outbuildings, erection of single storey rear extension, and replacement of existing pre-cast concrete cladding with new brick cavity wall to exterior at 39 Pryor Mede, Harthill. Granted Conditionally 01/04/2021.

RB2021/0187 - Demolition of rear conservatory and erection of single storey rear extension and raised patio at 22 Northlands, Harthill. Granted Conditionally 01/04/2021.

7. To receive information on the following ongoing issues and decide further action where necessary:
 - 7.1. To discuss and agree any action in relation to the most recent play inspection report, including any risk issues. Additionally, to receive an update on agreed groundworks, including a small price increase.
 - 7.2. To provide an update on the start of works on Festival Verge and agree final specification/price.
 - 7.3. To discuss and agree when to do next issue of The Hart.
 - 7.4. To receive a final price on PC Garage and any associated works and agree next steps.
 - 7.5. To provide an update on signage on Doctor Lane Recreational Ground and agree any further action.
 - 7.6. To provide an update following a meeting with RMBC regarding the ground's maintenance contract.
 - 7.7. To receive correspondence in response to a complaint raised regarding damage to verges.

8. Matters requested by Councillors/Clerk.
 - 8.1. To receive any requests for financial assistance.
 - 8.2. To discuss problems with CCTV on Woodall Lane Car Park and decide further action.
 - 8.3. To receive correspondence regarding Doctor Lane recreational ground and concerns about damage from Cricket balls.
 - 8.4. To discuss an issue raised by a parishioner regarding trees on Spens field and overgrown hedge.
 - 8.5. To discuss and agree any action considering the recent guidance from YLCA, regarding the fact that remote meetings cannot be held after 6th May 2021. In particular, to consider an appropriate delegation to the clerk to ensure Council matters may be dealt with if no alternatives can be found.

9. Allotment and Gardens
 - 9.1. To review Summer planting list and agree the letter content to go out to volunteers, and any further action required.

- 9.2. To provide an update on the Wildflower Meadow and agree any work required.
- 9.3. To discuss the overgrown border at Thorpe Road and agree any action.
- 9.4. To agree the process for rent collection in view of current restrictions.
- 9.5. To discuss a further complaint about a brazier being left burning.

10. Staffing Matters

- 10.1. To discuss and agree changes regarding the implications of new minimum wage information £8.72 to £8.91 April 21.

11. Financial Matters

- 11.1. To receive the RFO'S Report
- 11.2. To verify bank reconciliation to 31st March 2021
- 11.3. To approve accounts for payments.
- 11.4. To receive the Internal Auditors Report (AIAR), review the effectiveness of the system of internal control for Harthill with Woodall Parish Council, and agree any changes to controls that may be necessary.
- 11.5. Following review of the effectiveness of the system of internal controls of Harthill with Woodall Parish Council, to consider the findings, and then to complete and approve section 1 of the Annual Governance and Accountability Return (AGAR), this to then be signed by the Clerk and the Chairman of the meeting.
- 11.6. Following signing by the Responsible Financial Officer - to consider and approve the Accounting Statements of Harthill with Woodall Parish Council relating to the period 1st April 2020 to 31st March 2021. The Chairman of the meeting to then sign section 2 of the Annual Governance and Accountability Return (AGAR).
- 11.7 To agree the dates to be set to advertise the period during which electors and interested persons may exercise rights relating to the Annual Accounts. (Monday 14th June 2021 to Friday 23rd July 2021)
- 11.8 To nominate a Councillor to carry out quarterly financial review of the accounts for this financial year.

12. To note any correspondence

13. To receive reports / information on external meetings.

14. Individual Councillor Reports

15. To agree the date and time of the Annual Parish Council Meeting and Annual Parish Meeting,

Caroline J. Havenhand - Clerk to the Council – 8th April 2021

C Havenhand.